



# SHANGRI-LA

## BORACAY

### **DOTr NATIONWIDE AND UNIFIED CONTACT TRACING THROUGH TRAZE APP**

Starting November 28, 2020, all international and domestic passengers flying to and from any airport in the Philippines must download and register through Traze Contact Tracing, a unified and automated contact tracing application designed by the Philippine Department of Transportation (DOTr).

The use of the app is a directive of the DOTr to make contact tracing easier, in support of the government's efforts to protect the public during this pandemic.

Prior to entering the airport premises, all passengers are required to download and register an account in the Traze Contact Tracing app, available in the App Store for iOS devices and on the Google Play Store for Android devices, or visit [www.traze.ph](http://www.traze.ph).

Meanwhile, passengers without mobile devices need to proceed to the Malasakit Helpdesk at the airport to secure their personal QR code.

The Traze Contact Tracing app complies with Philippine Republic Act 1017 or the Data Privacy Act.

### **ENTRY GUIDELINES TO BORACAY**

To ensure everyone's safety and in compliance with official travel regulations set by the local government of Boracay Island to domestic and foreign tourists updated as of 1 February 2022, please be guided by the following guidelines that must be adhered to prior to your travel. You may also access full details through <http://aklan.gov.ph/>.

- Register online as tourist for the Health Declaration Card available in <https://touristboracay.com/> before entry in the Island of Boracay. Ensure you have a confirmed booking from a Department of Tourism accredited accommodation establishment.
- Local resident tourists from the province of Aklan shall be required only to present a confirmed reservation from a Department of Tourism accredited establishment and must register online as tourist for the Health Declaration Card available in this website: <https://touristboracay.com/> before entry in the Island of Boracay.
- For tourists travelling by air, only the Caticlan Airport in Caticlan, Malay, Aklan shall be the port of entry and exit to Boracay Island. Kalibo International Airport shall only cater to Returning Overseas Filipinos (ROF), Locally Stranded Individuals (LSI), Authorized Persons Outside Residence (APOR), and other emergency travelers.
- All guests, except children below 2 years old, are required to properly wear a face mask at all times, except when dining, drinking, while in the guest room, or engaging in strenuous physical activities that induce labored breathing. Children between the ages of 2-8 years old must use face masks under adult supervision.
- Body temperature will be checked using a Thermal Scanner or Thermometer Gun. Only those who are cleared during screening shall be allowed to enter.
- Please ensure that you are up to date on the latest government regulations when travelling. Local Governments Units (LGU) and airlines may also have additional travel requirements, guests travelling on domestic routes are advised to check local travel guidelines with their respective LGUs and airlines.



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### REQUIREMENTS FOR ENTRY TO BORACAY FOR FOREIGN AND DOMESTIC TOURISTS

*effective 1 February 2022\**

Before accomplishing the Online Health Declaration Card (OHDC) application for adults and children, including infants (if applicable), please make sure you have digital copies of the following documentary requirements in your device:

(File extensions with jpg, jpeg, png or pdf with maximum size of 2MB per file are acceptable. For reducing image size, you may check the how to <https://aklan.gov.ph> under Tourism or you may click [here](#))

1. Proof of Identification with Philippine Residency/Passport for Foreigners/OFWs/OFs
2. Proof of Vaccination Status
  - a. For Fully-Vaccinated Tourists
    - VaxCertPH COVID-19 Vaccination Certificate with full vaccination status from <https://vaxcert.doh.gov.ph/>; OR
    - Locally-issued Vaccination Card/ID with full vaccination status and with verifiable QR Code; OR
    - Locally-issued Vaccination Card/ID with full vaccination status and with Certificate of Vaccination from vaccination center with contact details; OR
    - World Health Organization International Certificate of Vaccination and Prophylaxis / Vaccination Card or Vaccination Certificate issued Abroad
  - b. For Unvaccinated or Partially Vaccinated Tourists or in the absence of the above-mentioned documents:
    - RT-PCR Negative Result Certificate (saliva, nasopharyngeal or oropharyngeal) with date of extraction within 72 hours to date of travel (<https://hfsrb.doh.gov.ph/list-of-licensed-covid-19-testing-facilities/>)
  - c. For children below 12 years old
    - Please accomplish the Certificate of Undertaking Travelling with Minors template in <https://aklan.gov.ph> under Tourism or you may click [here](#).
3. Hotel Confirmation Letter
4. Roundtrip flight travel details via Caticlan Airport
  - For Tourists coming from Western Visayas and Aklanon Tourists residing in Aklan: If using private vehicles, please upload a photo of car plate; If taking public transportation, use the [Certificate of Undertaking for Travel Details](#) template in <https://aklan.gov.ph> under Tourism.

View a list of [Shangri-La Boracay's partnered laboratories](#) to take advantage of specially discounted rates, exclusive to guests with confirmed bookings.

*\*Executive Order No. 001-A Series of 2022 from the Office of the Provincial Governor of the Province of Aklan, including other requirements set by the Inter-Agency Task Force on Emerging Infectious Diseases (IATF-EID)*



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### STEPS IN ACQUIRING YOUR OHDC QR CODES:

1. Access <https://www.touristboracay.com/> and choose Boracay in the Where To page.
2. Fill out required fields.
3. Click corresponding button "Attach Documents" for individual documentary requirements. Wait until all files are uploaded.
  - If unable to attach or is unsuccessful, please click "clear form" button.
  - If you receive a message saying "size validation failed", the attached file exceeded 2MB and you need to resize file. If you need help in reducing image size, please click [here](#).
  - Please ensure that you have uploaded complete, correct, clear and authentic documents to prevent your OHDC from being invalidated.
4. Enter Captcha, then click submit. If unable to submit, please ensure that all required fields are filled up and attachments are successfully uploaded.
5. A confirmation page will display your OHDC QR CODE and a download button. Click the Preview and Download button to download your OHDC to your device. Please SAVE or PRINT or SCREENSHOT a copy.

Please apply for OHDC ONLY ONCE at least three (3) days prior to your flight/travel to avoid delays. You may experience problems with your QR Code if you file multiple applications for the same person with same travel date. Due to volume of applications received, the Boracay Validation team cannot guarantee processing if you send your documents six (6) hours before your flight/travel.

Keep the OHDC QR Code with you at all times. Have a printed or digital copy. The QR Code will be used in the ports of entry/exit (land, air, sea) as well as in accessing services in Boracay Island.

For any issues in your OHDC QR Code, you may do the following:

1. Use your reference code to check the status of the validation of your QR Code in <https://www.touristboracay.com/>;
2. Send an email to: [travelinfo@aklan.gov.ph](mailto:travelinfo@aklan.gov.ph) or [touristboracay@gmail.com](mailto:touristboracay@gmail.com); or
3. Contact the Travel Info Aklan Assistance Center:
  - 0939 878 0715
  - 0975 580 9013
  - 0995 850 0585

Your OHDC QR Code has an expiry of twelve (12) hours from your accommodation checkout time. If you are extending your stay in Boracay Island, please send an email of a new booking slip to [touristboracay@gmail.com](mailto:touristboracay@gmail.com). Failure to notify the validator may result in your delay in accessing services in Boracay Island and in exiting the ports.

### IMPORTANT:

- If the validators find issues in your attachments, you will be notified through email, SMS and PHONE CALL and will be given a period within which to comply, otherwise your OHDC QR Code will be invalidated the day before your travel.
- For compliance, please send an email with the attached required documents to [touristboracay@gmail.com](mailto:touristboracay@gmail.com) with the subject – COMPLIANCE-LASTNAME,FIRSTNAME-DATEOFTRAVEL
- We encourage tourists to comply with the requirements and generate their OHDC QR Code at least 7 days prior to your date of travel.



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### CHARTERED FLIGHT ARRIVALS

Chartered flights including the private chopper arrivals are required to provide the Validation Team of the Province of Aklan a passenger manifest and flight details through [hdc@aklan.gov.ph](mailto:hdc@aklan.gov.ph). This is required at least two (2) days before intended travel to Caticlan Airport for the assessment and evaluation of the completeness and validity of required documents for eventual issuance of the QR code as an access to entry to the island.

### PRIVATE PLANE VIA CATICLAN AIRPORT

The Pilot may get in touch with the Caticlan Airport Operations Control Center

- Email Address: [mph.aocc@jasi.sanmiguel.com.ph](mailto:mph.aocc@jasi.sanmiguel.com.ph) or [caticlan\\_airport@caap.gov.ph](mailto:caticlan_airport@caap.gov.ph)
- Landline: +63 36 2887827 / +63 36 2887111 loc 7319

The following must be complied prior to approval of your flight:

- Certification Letter from the Province of Aklan. (email address: [pa\\_aklan@yahoo.com](mailto:pa_aklan@yahoo.com))
- Certification Letter from the Municipality of Malay. (email address: [lgumalayaklan2@yahoo.com](mailto:lgumalayaklan2@yahoo.com))
- All flights shall arrange and coordinate for an Accredited Ground Handler prior to landing at the airport (through Ms. Mila Pelayo +63 928 4386891 - TASSI Ground Handling Services).
- Airport Charges (Landing & Take Off, Bay Parking) - which must be settled before the flight date.

*\*\*Kindly remind the crew that they are not allowed to disembark from the aircraft, unless stated on the government clearances acquired.*

### HELICOPTER LANDING AT SHANGRI-LA BORACAY

For the usage of the helipad, we will be needing the following details:

- Arrival Date and Time
- Number of persons
- Pilot Name
- Tail number of the helicopter

Please note that we will be needing at least 2 weeks prior to usage and still subject to approval of the higher management.

The following must be complied prior to approval of your flight:

- Certification Letter from the Province of Aklan. (email address: [pa\\_aklan@yahoo.com](mailto:pa_aklan@yahoo.com))
- Certification Letter from the Municipality of Malay. (email address: [lgumalayaklan2@yahoo.com](mailto:lgumalayaklan2@yahoo.com))
- Landing & Take Off charges must be settled directly with Barangay Yapak before the flight date (email address: [barangayhallyapak@gmail.com](mailto:barangayhallyapak@gmail.com))

*\*\*Kindly remind the crew that they are not allowed to disembark from the aircraft, unless stated on the government clearances acquired.*

